

Summer Job Opportunities for Students

Each summer *the bridge* looks forward to partnering with, developing, and equipping students through summer employment at the church. It's a wonderful opportunity for students to develop many skills that are relevant for ministry and the workplace.

Whether you enjoy being front-line working with people, or prefer working behind the scenes, you'll have fun, develop some valuable skills for the future and, most of all, you'll have the opportunity to invest in the lives of others in an impactful way. If this is something that interests you, then we encourage you to apply for summer employment at *the bridge*.

*****NOTE:** The following positions are part of the "Canada Summer Jobs" program. Hiring is subject to their grant requirements. Individuals must be able to work 8 consecutive weeks for 35 hours per week during the summer. Applicants must also meet Canada Summer Job's eligibility criteria listed below.

Eligible participants must:

- (a) be between the 15 and 30 years of age at the start of the employment;
- (b) be a Canadian citizen, permanent resident, or person with official refugee status for the duration of the employment*; and,
- (c) have a valid Social Insurance Number and be legally entitled to work in Canada.

Summer Student Employment Opportunities:

Youth Program Co-ordinator:

Reporting to the Children's Pastor and Student Ministries Pastor, plan, prepare and implement programs, ministry activities, and camps for children and youth ages 0 to 18. This role will include direct interaction with children, youth and parents. Camps will include: Adventure Bible Camp and two sports camps in partnership with Onside Athletics. This will include attending a one-week training session, hosted and provided by Muskoka Woods.

Youth Administrative Co-ordinator:

Reporting to Student Ministries Pastor, provide administrative support to all programs, ministry activities, and camps for children and youth ages 6 to 18, including data entry, maintaining the database and web site, social media, etc. This role will have direct contact with children, youth and parents.

Young Adult Program Co-ordinator:

Reporting to the Young Adults Pastor, provide program and administrative support to for the young adults ministry. This may include maintaining the database and web site, social media, assisting with drop-in sports, hospitality, event set-up and tear down, etc. This role will also help with the church summer camps as required and have direct contact with children, youth and parents.

Communications Assistant:

Reporting to the Communications Manager, produce and edit all print and digital communications, as well as videos and images. Assist with web and social media updates as required. Work with various ministries to assist with the maintenance of all communication platforms for events and programs.

Operations Assistant:

This position will report to the Office Co-ordinator and work closely with the Facilities Co-ordinator. The Assistant will help with maintaining the database, assist with basic AV and event set-up/tear-down for church events and programs (e.g. summer camp, community events, etc.), upkeep of grounds / gardens, help with reception duties, and other related administrative projects as required.

To apply for the position(s) above, please email your cover letter and resume to Cynthia Yoon, Director of Administration at careers@thebridgemarkham.com. Please indicate the position(s) you are interested in, why you are interested in the position(s) and your availability between June and August. Students hired must be able to work the approved number of weeks of employment consecutively.

the bridge invites fully qualified candidates to apply for the following position(s), however Canadian citizens and permanent residents will be given priority. *the bridge* is committed to providing accommodations for people with disabilities and will work with you during the selection process if this is required. All applications will be reviewed but only those selected for interviews will be contacted. First round of interviews will begin the end of April. For more information or if you have any questions, please feel free to contact Cynthia.